

FASA Cares Grant Program Requirements/Application Process

Purpose:

This grant program is designed to assist chapters who do not have the financial capability to fund a pressing, urgent and essential FASA-focused initiative in their state. These grants are to help supplement existing chapters funding.

Program Overview:

The program provides grants of **up to \$5,000 per chapter** to support urgent FASA-focused initiatives. Eligible uses include events or initiatives focused on promoting suicide prevention, disaster preparedness, workforce development, and women in construction.

Application Timeline

- Standard Application Window: At least 4 months before proposed event
- Urgent Requests Outside the Window: Considered on a case-by-case basis

Key Program Requirements:

A complete application must include the following:

1. FASA Initiative Description
 - Detailed explanation of the initiative and its objectives
 - Justification for urgency and importance
2. Financial Request & Budget
 - Validation requested grant amount
 - Detailed scope of work and/or cost schedule
 - Initiative-specific budget
 - Most recent chapter financial statements, including balance sheet
3. Signatures – Applications must be signed by at least two (2) chapter officers.
4. Reporting Agreement – Applying chapters must agree to comply with all grant reporting requirements outlined in this program.
5. Chapters must have a fully completed compliance checklist on file (or submitted with the application) and be fully compliant and legally recognized in their state and with the IRS. *(Non-compliant chapters will not be considered).*

Application Review Process: All received applications will be processed by following the below Review and Approval Process:

- i. ASA Staff: confirms application completeness; verifies chapter compliance with state and IRS requirements; incomplete or non-compliant applications will be denied.
- ii. Selection Committee: Applications passing staff review will be evaluated by a Grants Review Taskforce, comprised of: non-board member and non staff volunteer members. *(No taskforce member may be affiliated with, employed by, or serve in any capacity or a chapter submitting a grant application under review.)*

Approval and Grant Payment Process:

A FASA Board Representative will notify chapters of approval or denial, including the approved amount and rationale. Approved chapters will receive a formal Grant Award Letter, outlining:

- Grant terms and conditions
- Reporting requirements

The chapter must return the signed letter (signed by at least two officers). Upon receipt, FASA will authorize payment via check.