

AI ADOPTION CHEAT SHEET

A Practical Starting Point for using AI

- Make a list of the annoying repetitive tasks across your business
- If you don't have one yet, create an account on ChatGPT or Gemini. For better data privacy, use a paid account.
- Choose one task from your list. Start small.
- Search for an appropriate tool. Custom GPTs or Gemini Gems have great tools for scanning invoices, summarizing etc.
- For construction tasks, choose construction (or even trade) specific tools.
- Measure success in hours saved and risk reduced.
- Got one win? a task that now runs smoothly? This is the time to expand to the next task.